

**Heritage Prairie Farm in Elburn, IL** is looking for fun, hardworking individuals to join our Events team servicing wedding ceremonies and receptions, social and corporate events, and more!

You must be self-motivated and committed to a high-energy environment. We work to provide a fun environment while our clients play. Tasks include set up and tear down of events, food service, and excellent customer service. Events team members assist in the overall logistical and operational aspects of the event, job duties may vary depending on areas of need.

### **Event Staff**

Work in a team-oriented, guest-centric private event environment to provide hospitality in abundance and deliver exceptional service, by performing the following key tasks:

- Assist with set-up and clean-up of tables, linens, and chairs for weddings and private events
- Ensure excellent levels of food and alcohol service
- Maintain sense of urgency
- Maintain cleanliness of event areas
- Maintain a positive, professional attitude and appearance
- Maintain attention to detail and a desire to help where needed
- Complete other assigned tasks
- Willingness to do "whatever it takes" to get the job done
- Follow State of Illinois and Kane County laws regarding food safety and alcohol service

### **Qualifications**

- Ability to work a variety of shifts during the events season - weekends, and nights
- Ability to stand, walk, bend, and carry throughout shift and lift to 50lbs
- Willingness to work outside for extended periods of time in a wide range of weather conditions
- Available for the duration of the events season (April - November)
- Current BASSET and Illinois Food Handlers Certificate
- Ability to relate to a diverse set of team members and clients
- Self-motivated with the ability to work independently with minimal direction
- Ability to be graceful and kind under pressure
- Excellent communication skills with an eye for detail and ability to multi-task
- Reports to Event Coordinators and Management

At Heritage Prairie Farm, we're committed to being a great place to work. From growth opportunities to a fun culture, we provide a foundation for building successful careers. Our company culture fosters diversity, teamwork, guest service and individual accountability.

### **Terms of employment:**

**At-will part time/seasonal employment, workdays are Thursday - Sunday, 9.5 hours per shift**

**\$20-\$25/hour**